

## 2019 Warren County Fair - VENDOR GUIDELINES:

1. FAIR ADMISSION:
  - a. Everyone must have a pass to enter the Fair or pay admission at the Gate. (\$10 daily)
  - b. A season or membership pass admits one adult and one vehicle during the week of Fair.
  - c. A season or membership ticket is \$25.00.
  - d. No replacement passes are issued!
  
2. BOOTH SET UP, FAIR HOURS, FEES, and REGULATIONS:
  - a. **Each booth must be in place by 8:00 AM on Monday, July 15th, 2019.** Vendors may set up Saturday, July 13<sup>th</sup> or Sunday, July 14<sup>th</sup> between 9 AM and 5 PM .
  - b. The Fair opens at 8 AM Monday, July 15th. Anyone arriving to set-up their booth after 8 AM will forfeit their space. This will be strictly enforced.
  - c. Booths must remain in place 8 AM, Monday, July 15<sup>th</sup>, until 10:00 PM, Sat., July 20<sup>st</sup>, 2019.
  - d. **NO VEHICLES WILL BE ABLE TO DRIVE ON the MIDWAY** during Fair Hours for the safety of all Fairgoers and vendors.
  - e. Booth rental:
    - i Outdoor with tent: 10'x10'=\$150, 10'x20' = \$250
    - ii Booth rental is for the space only. Tent is needed for booth. Tables, chairs, drape, etc. is to be furnished by the exhibitor too. We do NOT have tents, tables or chairs for rent.
    - iii Electrical access is charged as an additional fee.
  - f. Food and beverage vending is NOT permitted in vendor spaces.
  - g. Distribution of free bottles of water is not permitted.
  
3. SAFETY AND LIABILITY:
  - a. Security personnel remain on the Grounds overnight.
  - b. WCAS is NOT responsible for loss, damage or theft of items. Please securely cover your display/ close your tent when you leave.
  - c. Booths may be left Saturday night and picked up Sunday, July 21, 2019 by 3 PM. Items left after this time will be disposed of.
  - d. State Inspectors will be on the grounds and examining booths during the week of the Fair. Any items not approved by the Ohio Department of Agriculture must be removed immediately.
  - e. No person shall be permitted to make solicitations of any nature on the Fairgrounds except in contracted concession or commercial rented spaces. No person will be permitted to post or display signs, distribute handbills or advertise material, or sell or distribute free, any merchandise, except under contract in rented space.
  
4. BOOTH SPACE AND LAYOUT:
  - a. Only OUTDOOR booth spaces are available. Vendors may indicate a 10' x 10' or 10'x 20' booth space with tent on the vendor application,
  - b. Every vendor must stay within the space they have purchased. Failure to stay in your space may result in removal from the fairgrounds.

\*\*\* PLEASE RETURN:

1. Payment
2. Privilege Contract
3. Vendor application